



**NATIONAL BUILDING REGULATIONS  
APPOINTMENT FORM FOR REGISTERED PERSON**

**TO: THE BUILDING CONTROL OFFICER  
CITY OF CAPE TOWN, PLANNING AND BUILDING DEVELOPMENT MANAGEMENT**

**Card No:**

<b>DESCRIPTION OF PROJECT</b>	<input type="text"/>
<b>ERF No</b>	<input type="text"/>
<b>STREET ADDRESS</b>	<input type="text"/>
<b>SUBURB</b>	<input type="text"/>

**SECTION 1**

I/We

of

**Telephone No**   **Cell No**

hereby confirm that \* I/we have appointed   
*(Name of appointed person)*

in terms of Regulations \*A19(1)/A19(2) as the Registered Person for the work, duties and responsibilities set out over, and \*I/We understand and accept that the onus is on \*me/us to:

(i) inform the Registered Person when the work is due to start on site, and  
(ii) notify the local authority in writing should the appointment be terminated before the work for which this person was appointed is completed, and if considered necessary by the local authority to make another appointment.

**SIGNATURE OF OWNER(S)** \_\_\_\_\_ **Date**

**SECTION 2**

I   
*Name in Block Letters*

of   
*Address in Block Letters* **SUBURB**

**Telephone No:**   **Fax No**

undertake and accept full responsibility for:-

(i) the rational design in respect of the above project for the applicable work described over, and for the inspection of the work during construction/installation at intervals in accordance with accepted professional practice to check compliance with the approved design;  
(ii) providing the local authority with such drawings, details and particulars as are and may be required by these regulations;  
(iii) notify the local authority in writing should:  
(a) it appear that any work is being carried out in a manner which may endanger the strength, stability and serviceability of the building or any adjoining building, structure or property,  
(b) my appointment be terminated before the work for which I was appointed is complete, and  
(iv) submitting to the local authority on completion of the work contemplated in Section 3, a certificate in terms of Section 14(2A) of the National Building Regulations and Building Standards Act, No. 103 (1977).

**SIGNATURE:** \_\_\_\_\_ **Date**

**Professional Registration Number**

**Professional Registration Category** \_\_\_\_\_

SECTION 3: DESCRIPTION OF APPLICABLE WORK				
		Regulation	Signatures	
(a)	Support of Additional Loading by Existing Building	A1(3)	Registered Person	
			Owner	
(b)	Structural System - Temporary Building with Public Access	A23(4)	Registered Person	
			Owner	
(c)	Structural System: (Specify)	B1	Registered Person	
			Owner	
(d)	Seismic Loading Design Check	B1	Registered Person	
			Owner	
(e)	Building on Unstable Ground	F3(2)&(3)	Registered Person	
			Owner	
(f)	Precautionary measures to ensure the stability of any excavation,	G1	Registered Person	
			Owner	
(g)	Concrete Slab with/without concrete stairs	J1	Registered Person	
			Owner	
(h)	Timber Floor	J1	Registered Person	
			Owner	
(i)	Roof Trusses	L1	Registered Person	
			Owner	
(j)	Artificial Ventilation System	O4	Registered Person	
			Owner	
(k)	Drainage Installation	P2	Registered Person	
			Owner	
(l)	Stormwater Disposal System	R1	Registered Person	
			Owner	
(m)	Fire Protection System	T1	Registered Person	
			Owner	
(n)	Fire Installation System	W4	Registered Person	
			Owner	